



national treasury

Department:
National Treasury
REPUBLIC OF SOUTH AFRICA

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TO: SCOA USERS

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CLASSIFICATION GUIDANCE FOR ITEMS PURCHASED RELATED TO THE COVID-19 EPIDEMIC USING THE CHART OF ACCOUNTS

PURPOSE

1. The purpose of this document is to inform all government financial practitioners of the classification guidance for items purchased related to the Covid-19 or Coronavirus epidemic using the chart of accounts.

DISCUSSION

2. This guidance is specifically for departments whose primary service delivery mandate is not health related. It is important to reiterate that Health Departments uses inventory items as prescribed in the Accounting Manuals for Departments (AMD).
3. In terms of the AMD, inventory chapter should be applied by those departments whose mandate requires that they acquire goods as they are essential for satisfying the service delivery obligation of a department. Accordingly the following items, depending on the service delivery mandate of the departments, are excluded from the scope of the Inventory chapter:
 - items that are considered to be consumables; and

Consumable items are accounted for as consumables in accordance with Chapter on Expenditure.

4. Departments are also advised to use other segments should they wish to identify spending relating to the Covid-19 by creating posting levels under the Fund Segment using the **DEPARTMENTAL SPECIFIC** – or the Project Segment **DEPARTMENTAL SPECIFIC PROJ LIST**.

*** Chart Illustration of creation of the **fund** on the system (Basic Accounting System)

1	2	3	4	5	SEGMENT DETAIL NO	POST LEV
	EXPENDITURE:VOTED				1	N
	DEPARTMENTAL APPROPRIATION				2	N
	VOTED FUNDS DISCRETIONARY				21	N
	DEPARTMENTAL VOTE				37	N
	VOTED FUNDS				38	Y
	DEPARTMENTAL SPECIFIC				39	N
	COVID-19 FUNDS				***	Y

*** Chart Illustration of creation of the **project** on the system (Basic Accounting System)

1	2	3	SEGMENT DETAIL NO	POST LEV
	PROJECTS		1	N
	DEPARTMENTAL SPECIFIC PROJ LIST		2	N
	COVID-19 FUNDS		***	Y

ITEM SEGMENT

PAYMENTS

GOODS AND SERVICES

MEDICAL LAB NATIONAL HEALTH LABORATORY SERVICE

This item should be used for payment of services rendered by the National Health Laboratory Service.

Figure 1. Chart Illustration of item added to the chart

1	2	3	4	5	SEGMENT DETAIL NO	POST LEV
	PAYMENTS				7	N
	PAYMENTS				35	N
	GOODS AND SERVICES				600	N
	LABORATORY SERVICES				634	N
	LAB SER:MEDICAL LAB SERV				708	N
	MEDICAL LAB NHLS				1420	Y

MEDICAL LABORATORY SERVICES OTHER

This item should be used for payment of services rendered by the Private Laboratories.

Figure 2. Chart Illustration

1	2	3	4	5	SEGMENT DETAIL NO	POST LEV
	PAYMENTS				7	N
	PAYMENTS				35	N
	GOODS AND SERVICES				600	N
	LABORATORY SERVICES				634	N
	LAB SER:MEDICAL LAB SERV				708	N
	MEDICAL LAB SERV OTH				1421	Y

CONTRACTRS: MEDICAL SERVICES

This item is for services rendered by private medical contractor or a Health facilities. This item should also be used for hospitalization in cases where the department is paying for hospitalization.

Figure 3. Chart Illustration

1	2	3	4	5	SEGMENT DETAIL NO	POST LEV
	PAYMENTS				7	N
	PAYMENTS				35	N
	GOODS AND SERVICES				600	N
	CONTRACTORS				637	N
	CONTRCTRS:MEDICAL SERVICES				1433	Y

CONSUMABLES SUPPLIES: UNIFORM / PROTECTIVE CLOTHING AND CLOTHES

This item has been amended to include protective clothing

This item to be used for purchases clothing including protective clothing.

Figure 4. Chart Illustration of the item amended

1	2	3	4	5	SEGMENT DETAIL NO	POST LEV
	PAYMENTS				7	N
	PAYMENTS				35	N
	GOODS AND SERVICES				600	N
	CONS SUPPLIES				612	N
	CONS SUPP:UNI/PROT CLTH&CLOTHES				1050	Y

CONSUMABLES SUPPLIES: MEDICAL SUPPLIES

A new item has since been added to the chart of accounts for Consumable Medical Supplies .This item to be used for purchases of masks and gloves.

Figure 5. Chart Illustration of the item added

1	2	3	4	5	SEGMENT DETAIL NO	POST LEV
	PAYMENTS				7	N
		PAYMENTS			35	N
			GOODS AND SERVICES		600	N
				CONS SUPPLIES	612	N
				CONS SUPP:MEDICAL SUPPLIES	5168	Y

CONSUMABLES HOUSING SUP: TOILETRIES

CONS HOUS SUPPLIES: WASHING / CLEANING DETERGENTS

This item to be used for purchases of sanitizers and soap.

Figure 6. Chart Illustration

1	2	3	4	5	6	SEGMENT DETAIL NO	POST LEV
	PAYMENTS					7	N
		PAYMENTS				35	N
			GOODS AND SERVICES			600	N
				CONS SUPPLIES		612	N
					CONS SUPP:HOUSEHOLD SUPPLIES	685	N
					CONS HOUS SUP:TOILETRIES	1057	Y
					CONS HOUS SUP:WASH/CLEAN DETE	1059	Y

CONTACT INFORMATION

Please contact the SCOA Technical Committee via the **SCOA call center at (012) 315 5311**, or by sending a concise mail to scoa@treasury.gov.za if further clarity or discussion is required regarding the changes highlighted above.

Regards,

SCOA Technical Committee

Date: 26 March 2020